

CONCEPT NOTE

Construction of a Classroom for Tkov Community Preschool

Located within Thkov Primary School, Kampong Trach District, Kampot Province, Cambodia



Children and teacher of Tkov Community Preschool

TOTAL PROJECT COST	COMPANY CONTRIBUTION	BALANCE TO MOBILIZE
3,500.00 US\$	2,500.00 US\$	1,000.00 US\$

Prepared by Cambodian Children's Advocacy Foundation Organization

September 21, 2026

Project Summary

Project Title	Construction of a Classroom for Tkov Community Preschool
Location	Thkov Primary School, Kampong Trach District, Kampot Province, Cambodia
Implementing Organization	Cambodian Children's Advocacy Foundation Organization (CCAFO)
Current Preschool Enrollment	26 children, including 16 girls
Preschool-Age Children in the Community	64 children aged 3 to 5 years, including 27 girls
Total Estimated Project Cost	3,500.00 US\$
Funding Requested from Supporting Company	2,500.00 US\$
Remaining Funding to be Mobilized by CCAFO	1,000.00 US\$
Purpose of Funding	Contribution toward the construction and establishment of one dedicated community preschool classroom
Proposed Start	As soon as funding and construction arrangements are confirmed

1. Background: The Cambodian Children's Advocacy Foundation Organization (CCAFO) has supported the operation of the Tkov Community Preschool since October 1, 2011, within the compound of Thkov Primary School in Kampong Trach District, Kampot Province. Thkov Primary School was established on January 1, 1980. Over time, several classroom buildings have been constructed and replaced as the school developed. Five classrooms built in 1990 included a room that was later used by the community preschool initiated and supported by CCAFO. In April 2025, these classrooms were demolished because their structures had deteriorated and were considered unsafe. Following the demolition, the preschool was temporarily allowed to use another classroom belonging to Thkov Primary School. This temporary arrangement has enabled the preschool to continue serving young children while a longer-term solution is sought.

2. Current Situation and Need: As of August 31, 2026, the Tkov Community Preschool continues to use one of the primary school classrooms. However, the Director of Thkov Primary School has informed the preschool teacher that, beginning in the 2026-2027 school year, which starts on November 1, 2026, the primary school will no longer have an available classroom for the preschool class to use. This creates an urgent need to construct a separate and permanent classroom for the community preschool. Without a dedicated classroom, the preschool may

face difficulty continuing regular classes for young children from the 2026-2027 school year onward.

Indicator	Total	Girls
Current Preschool Enrollment	26	16
Children Aged 3-5 in Thkov Village	64	27

The current preschool enrollment includes 14 four-year-old children, including 9 girls, and 12 five-year-old children, including 7 girls. The wider community population of preschool-age children demonstrates a continuing need for early childhood education and reinforces the importance of establishing a stable learning space.

3. Proposed Project: CCAFO proposes to support the construction of one dedicated classroom for the Tkov Community Preschool within the compound of Thkov Primary School. The preschool teacher has submitted a formal request to the Director of Thkov Primary School regarding the allocation of land for construction. An official request has also been submitted through the local commune authorities to CCAFO requesting assistance in mobilizing financial support for the new preschool classroom. [See Annex A of the detail's location.](#)

A proposed construction location has already been identified within the school compound, close to the main school entrance. The site is visible and accessible from the main road and is located within the existing school environment, allowing preschool children to continue learning in a recognized educational setting.



Current temporary preschool classroom



Identified construction area within the school compound

4. Project Objective: The main objective of the project is to provide a safe, dedicated and sustainable learning space for preschool-aged children in the Tkov community by constructing a permanent classroom for the Tkov Community Preschool. The project is expected to:

- ensure continuity of preschool education after the temporary classroom becomes unavailable;
- provide young children with an appropriate and secure learning environment;
- improve the stability of the community preschool program;
- support access to early childhood education for children living in Tkov village; and
- reduce dependence on classroom space temporarily borrowed from the primary school.

5. Target Beneficiaries: The immediate beneficiaries are the 26 children currently enrolled in the Tkov Community Preschool, including 16 girls. The project will also benefit future groups of preschool-aged children in the community. Current community information identifies 64 children between three and five years of age, including 27 girls, indicating continued demand for preschool services. Parents, caregivers, the preschool teacher, Thkov Primary School and the wider community will also benefit from having a stable and dedicated facility for early childhood education.

6. Funding Requirement and Funding Arrangement: The total estimated cost of the project is 3,500.00 US\$. The supporting company has indicated a contribution of 2,500.00 US\$, and this amount remains the funding requested from the company. CCAFO will mobilize the remaining 1,000.00 US\$ from other donors, supporters or available sources.

Budget Item	Amount
Classroom construction	2,301.00 US\$
Furniture, educational materials, and classroom identification / donor recognition signage	499.00 US\$
Design drawings and preparation of the Bill of Quantities (BoQ)	200.00 US\$
Construction-site inspection and monitoring	500.00 US\$
TOTAL ESTIMATED PROJECT COST	3,500.00 US\$

Funding Clarification: The 3,500.00 US\$ figure represents the full estimated cost of completing the classroom project, including construction, furniture and educational materials, signage, technical design and BoQ preparation, and construction-site inspection and monitoring. It does not increase the amount requested from the supporting company. The company contribution remains 2,500.00 US\$, while CCAFO will be responsible for mobilizing the remaining 1,000.00 US\$. Presenting the full project cost is intended to provide transparency regarding the complete funding requirement.

The 2,500.00 US\$ contribution will be applied toward eligible costs under the approved project budget. CCAFO will coordinate with the school, local authorities and relevant stakeholders regarding the construction process and will maintain supporting documentation for funds received and expenditures made. An official receipt will be issued for financial support received.

7. Implementation and Coordination: Following confirmation of funding, CCAFO will coordinate with Thkov Primary School, the preschool teacher, local authorities and relevant community representatives to proceed with the construction arrangements. The main implementation steps will include:

- confirming the approved construction site within the school compound;
- finalizing the technical requirements, design drawings, BoQ and construction arrangements;
- arranging procurement and construction in accordance with the agreed process;
- monitoring construction progress and quality; and
- documenting the use of funds and maintaining relevant supporting records.

Because the preschool's current classroom arrangement is expected to end on October 31, 2026, CCAFO intends to begin the construction process as soon as sufficient funding and the necessary arrangements are confirmed.

8. Sustainability: The proposed classroom will provide the Tkov Community Preschool with a more stable learning environment rather than continuing to depend on temporary classroom availability within the primary school. Locating the classroom within the Thkov Primary School compound will help maintain close coordination between the preschool, primary school and local community and will support continuity for children as they progress from preschool into primary education.

9. Conclusion: The construction of a dedicated classroom for the Tkov Community Preschool is an urgent investment in the continued education of young children in the community. The preschool currently serves 26 children and operates in temporary classroom space that will no longer be available beginning November 1, 2026. A suitable location for the new classroom has already been identified within the Thkov Primary School compound, and the preschool, school and local stakeholders have initiated the process of requesting support for its construction. CCAFO therefore respectfully requests 2,500.00 US\$ in financial support toward the total estimated project cost of 3,500.00 US\$. CCAFO will mobilize the remaining 1,000.00 US\$. This contribution will help provide children in Tkov community with a safe, stable and dedicated place to begin their education.

Submitted by:

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